



INTERNATIONAL
COUNCIL OF
ACCREDITATION
BODIES

VNZ Management Systems Pvt Ltd,

IV Floor, Rectangle No.1, Behind Mariot Hotel,
Saket Commercial Complex, D4, Saket,
New Delhi - 110 017.

Ph: 011 - 6462 7764, 6466 7764

Website: www.vnzms.com, Email: contact@vnzms.com

**WE PROVIDE CERTIFICATION SERVICES TO
ISO 9001, 14001, 22001, 27001 & OHSAS 18001**

Date:

To

Kind Attn.

Registration Service Agreement for Certification of Quality Management System

This has reference to your query regarding certification of your organization to ISO 9001:2008

VNZ Management Systems Pvt Ltd is a reputed Management Certification Body. We have been accredited by Global Accreditation Board (GAB), Sweden. We take this opportunity to provide you with the Registration Service Agreement (RSA) for certification of your Organization.

The Main Criteria for issue of Certificate shall be 1) Implementation of Documented Management System for a minimum period of 3 Months, 2) Minimum one Internal Audit and one Management Review Meeting should have been conducted, 3) All the Non Conformities observed during the CB Audit should have been closed satisfactorily & 4) All the agreed fees should have been paid along with the Service tax, as applicable on the date of invoicing, shall be charged extra.

As per 17021 requirements, the audit shall be conducted in two stages. The implementation and Maintenance of the Documented Management System is client's responsibility.

Please let us have your confirmation at your earliest convenience. For any clarification please do not hesitate to contact us at 011 – 6462 7764, 6466 7764 or mail at contact@vnzms.com

Yours sincerely,

For VNZ Management Systems Pvt. Ltd.

Authorized Signatory



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A. Registration Service Agreement for Certification to ISO 9001: 2008

Name of Organization:			
Address of Organization:			
Email-Id of Organization:			Fax No:
Landline No. and STD Code			
Name of the Contact Person:			
Mobile No. of the Contact Person:		Email-id:	
Tentative Scope as requested by Client:			
Number Of Employees in all shifts	No. of Regular Full Time employees	No. of Part Time / Casual / Contract employees	Effective No. of employees
Multi Site Auditing Applicability (Yes / No)			
Sites to audit (Location)			
Risk Categorization (Low / Medium / High)			
Service fees:		The cost payable for certification audit will be Rs. _____ /-(50% of this amount is payable at the time of signing this RSA and balance on day of audit). We don't charge any License fees and logo fees. The cost payable at the time of Surveillance Audit after one year will be Rs. _____ /- and second year will be Rs. _____ /-. Service tax, as applicable will be charged on the date of invoicing, shall be charged extra.	
RSA Advance Details		Cheque No: _____ Date: _____ Amount: _____ Bank: _____	
Proof given by client for Name, Address & Scope of Organization (Please attach self attested photocopy with RSA)		Please mention the name of certificates enclosed (SSI / excise / sales tax / income tax / vat or any other certificate issued by Govt. of India / State Govt.)	
Remarks (If Any)			

For VNZ Management Systems Pvt. Ltd.

Name: _____ Designation: _____ Date: _____

Yes, we agree to this Registration Service Agreement.

Authorized signatory with company's seal.

Name: _____ Designation: _____ Date: _____

Other Terms and Conditions:-

Travel expenses of Assessment staff will be charged at actual from our nearest office. Boarding and lodging expenses shall be charged at actual where the assessment staff is required to stay overnight. The Certification will be processed according to "Master Agreement for Certification Services". The validity of certificate is contingent upon the organization meeting the requirements of QMS certification Rules and Master Agreement for certification services. If the client desires or the audit report is not approved by or technical team or for the scopes not available with the certification body, we shall issue a non-Accredited certificate. As per the terms mutually agreed a fresh Accredited certificate may be issued at a later date as and when the certificate body decides. In the event the client is issued a non-Accredited certificate, we can provide an Accredited certificate only after doing a fresh audit as per the terms mutually agreed. In case any change of rules or methodology is advised by the accreditation body, the same shall be applicable for certification body & the client for maintaining the validity of Certificate. After the acceptance of RSA, if the applicant wishes to cancel it, the advance or any other charges paid shall not be refundable. Liability of certification body for any claim whatsoever, is limited to a maximum of amount equivalent to the fees paid by the client. The offer given in RSA is valid for 60 days from the date of issuance. This Agreement will be governed exclusively by the laws as prevailing in the country of India only. In the event of any dispute the client/ organization and Certification Body agree to submit exclusively to the jurisdiction of the courts located at Delhi, India for resolution of any dispute arising out of or in connection with this agreement